



Application for Crew Employment

An Equal Opportunity Employer

ARE YOU 16 YEARS OF AGE OR OLDER? Yes No
 If YES, please complete the employment application (if you are under 18 years of age, you will need to provide proof of age.)
 If NO, please do not complete the employment application.
 (Groundskeeper does not hire crew members under 16 years of age.)

Groundskeeper prohibits discrimination in employment because of race, color, sex, religion, age, national origin, disability, citizenship status, sexual orientation, sexual identity, participation in military service or any other lawful basis in accordance with all applicable federal, state and local laws.

PERSONAL INFORMATION **Today's Date** / /

Name			
<i>Last</i>	<i>First</i>	<i>Middle</i>	<i>Other names, by which you have been known.</i>
Address			
<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
Home Telephone Number		Cellular Phone Number	
Are you legally eligible to work in the U.S.?		E-mail:	
<input type="checkbox"/> Yes <input type="checkbox"/> No			

POSITION DESIRED

What kind of position are you applying for? (check one) Mowing Lawncare Landscaping

What type of employment do you want? (check one) Full Time Part Time Temporary

What are the two (2) most important factors to you in choosing a job? 1. _____

What are your wage expectations per hour? \$ _____ 2. _____

WORK SCHEDULE

What is the minimum (fewest) number of hours you would consider acceptable? Per Week _____ Per Day _____

Can you work a flexible schedule? (Days and number of hours scheduled are different every week) Yes No

What schedule are you available to work (Time – include AM or PM)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From To	From To	From To	From To	From To	From To	From To

OTHER INFORMATION

Have you been convicted of a crime (other than minor traffic violations)? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>Answering this question will not automatically disqualify you from being hired.</small>	List all convictions, showing offenses and date:
In your prior employment, have you had shortages or misunderstanding about equipment or supplies? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please describe fully:
Have you ever been terminated from a job or asked to resign? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, list dates and explain:
Do you have transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a valid & current driver's license?
Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What mowing, lawncare and/or landscaping equipment(s) can you operate?	
Special licenses/certifications earned:	
Have you ever worked for the Groundskeeper before? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, when?
Do you have any relatives, friends, and/or family members who worked for Groundskeeper before? <input type="checkbox"/>	
Employment Source: <input type="checkbox"/> Walk-in <input type="checkbox"/> Classified Ad <input type="checkbox"/> School/College <input type="checkbox"/> Former employee	
<input type="checkbox"/> Employee referral: <input type="checkbox"/> Agency <input type="checkbox"/> Other:	

EMPLOYMENT HISTORY

Begin with your current or most recent position and include military service, full and part-time jobs, and self employment.

Note: Even if you have your resume, please complete the WORK HISTORY in detail.

May we contact your present employer? Yes No

Company:	Phone Number:	Your Position:
Address:	Duties:	
Date Employed:	Supervisor Name:	Supervisor's Title:
Reason for Leaving:	Earnings (Starting/Ending):	
Company:	Phone Number:	Your Position:
Address:	Duties:	
Date Employed:	Supervisor Name:	Supervisor's Title:
Reason for Leaving:	Earnings (Starting/Ending):	
Company:	Phone Number:	Your Position:
Address:	Duties:	
Date Employed:	Supervisor Name:	Supervisor's Title:
Reason for Leaving:	Earnings (Starting/Ending):	

EDUCATION

High School <i>Name & Address</i>	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major course of study:
College <i>Name & Address</i>	Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major course of study:

CHARACTER REFERENCES: Give three (3) references who are not relatives or former employees

Name:	Occupation:	Years Known:	Phone #
Name:	Occupation:	Years Known:	Phone #
Name:	Occupation:	Years Known:	Phone #

EMERGENCY INFORMATION: *In case of emergency, please notify:*

Name			
<i>Last</i>	<i>First</i>	<i>Phone Number</i>	<i>Relationship</i>
Address			
<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

ACKNOWLEDGEMENT

I authorize the Groundskeeper to verify my past employment and education, criminal records, motor vehicle records, personal references, and other job related data provided on this application or via the interview process. I also understand and agree that my employment may be conditional on my passing a drug and/or alcohol test. I authorize the appropriate individuals, companies, institutions, or agencies to release legal information and I release them from any liability as a result of such inquiries or disclosures of truthful legal information made in good faith. I understand that false or misleading statement on this application or concealment of requested facts may be considered cause for disqualification or termination.

I understand that nothing in this employment application, in the Groundskeeper statements or personnel guidelines or in my communications with any Groundskeeper official is intended to create an employment contract between the Groundskeeper and me. I also understand that the Groundskeeper has the right to modify its policies without giving me any notice of the change(s). I understand that if an employment relationship is established, I have the right to terminate my employment at any time. I also understand that the Groundskeeper retains the right to terminate my employment at any time.

NAME (print) _____ SIGNATURE _____ DATE: _____